



## **COMMUNITY @ CARVER**

Created by artist Theaster Gates in collaboration with the Bemis Center for Contemporary Arts, Carver Bank serves as a hub for creative and public life in North Omaha. Carver Bank includes public meeting and performance space, Big Mama's Sandwich Shop, and an outdoor garden.

As the steward of Carver Bank, the Bemis Center activates the site with a diverse array of programming that aims to draw a racially and economically diverse audience to North Omaha; to provide a space for meaningful dialogue about contemporary artistic practices and social issues; and to critically engage with issues of race, class, and place.

As part of this effort the Bemis Center invites local artists, collectives, and community-based groups to submit applications to use Carver Bank for performances, workshops, meetups, and other events. We are especially interested in hosting programs that engage publics in discussion, skill sharing, and arts education. Rental fees may apply (sliding scale basis).

## **COMMUNITY @ CARVER APPLICATION**

Providing information about your project will help us to evaluate your request and our ability to assist you. For budgeting and promotional purposes, the application must be received at least eight weeks prior to the event date. We accept applications year-round and try to respond within two weeks. We cannot grant every request. Please note that we cannot host political organizations.

To ensure that your application will be considered, please be sure to populate all fields. Carver Bank is located at 2416 Lake Street in Omaha, Nebraska. The space is open Tuesday–Thursday by appointment; Friday and Saturday, 11am–4pm. We will consider requests to use the space outside of regular hours.

Return your completed application to [carverbank@bemiscenter.org](mailto:carverbank@bemiscenter.org). Email is the preferred method of communication, but you may drop off the application in person at Carver Bank during regular hours of operation.

Today's Date: \_\_\_\_\_

Name of artist(s) or group: \_\_\_\_\_

Lead Contact: \_\_\_\_\_

Title (if applicable): \_\_\_\_\_

Lead Contact Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website (if applicable): \_\_\_\_\_

Have you worked with Carver Bank or the Bemis Center in the past? Y / N

If so, in what capacity?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief artist statement or organizational mission statement

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

How many members/supporters does your organization have? \_\_\_\_\_

EVENT DETAILS

Event Date(s): \_\_\_\_\_

Event Time: \_\_\_\_\_ to \_\_\_\_\_

Event/Project Name: \_\_\_\_\_

Single event / Series of events (circle one)

Please select the best category for your project:

- Performance
- Workshop
- Meetup
- Arts in education
- Other (please explain)

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Description of Event/Project:

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How many people do you anticipate attending? \_\_\_\_\_

Equipment needs (please include quantities):

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Will you provide your own staff for the event/project? Y / N

If you answered yes, how many people will assist you? \_\_\_\_\_

Are sponsors involved? If so, please list them.

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Is there an attendance fee? Y / N If so, how much? \_\_\_\_\_

Do you have event insurance? Y/N

Name of insurance provider (if applicable): \_\_\_\_\_

How will you promote your event/project? Please check all that apply.

Radio ads, total # \_\_\_\_\_

Radio mentions, total # \_\_\_\_\_

TV ads, total # \_\_\_\_\_

TV mentions, total # \_\_\_\_\_

Direct mail pieces, total # \_\_\_\_\_

Print ads, total # \_\_\_\_\_

Billboards, total # \_\_\_\_\_

Newsletters/Eblasts, total # \_\_\_\_\_

Social Media, total # \_\_\_\_\_

Inclusion in press release

Inclusion on website

Other media options

Please name specific radio stations, magazines, websites, etc:

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Any additional information?

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